



2024 Application

HB 1168 Computer Grant

A. Application Directions

- Fill out application completely. *Incomplete applications will not be accepted.*
- Review Grant Requirements Document
- The maximum funding request per applicant is **\$4,000**. No project match is required.
- Applications will be scored based on information provided in the application.
- Districts/Departments with no wildland fire responsibility within that District's/Department's jurisdiction are non-eligible.
- Application must be signed by an Authorized Representative with the authorization to act on behalf of the Applicant in their respective areas for matters related to this instrument; agreeing to the terms of grant award should applicant be selected for funding. See Section H, Signature Block.
- District/Departments and/or association of districts may only submit one application. Private entities are not eligible. Submit completed and signed application-in pdf or word format only to:
 - Email: fepp_assist@dnr.wa.gov
 - If alternate options for submitting applications are needed, please contact Dan Boyle daniel.boyle@dnr.wa.gov
Cell 360-480-0490
- Applications must be received by DNR no later than June 28, 2024.

B. Contact Information

- Applicant: _____
Fire District/Fire Department (Full Name) FDID number
- Mailing Address: _____
Street City Zip Code + 4

County Contact Email
- Contact Name: _____
Printed Name Phone

Title (XXX-XXX-XXXX)
- Applicant DUNS number: _____ (must be provided)
 - If the applicant doesn't have a DUNS number, one can be obtained at <https://fedgov.dnb.com/webform>

C. Eligibility Information

- Fire district service area provides fire protection to one of the following. (A. **OR** B.)
Check appropriate box and provide community name(s).
 - Rural area or rural community with a population of 10,000 or fewer residents
Community Name(s) _____
 - Community of more than 10,000 residents AND a service area that includes a rural community of fewer than 10,000 residents (includes communities served through Mutual Aid Agreements)
Community Name(s) _____

D. Funding Request

Eligible Project Category *check all categories that apply*

- Computer: *(desktop, laptop, tablet, programming, tracking; including office, field or vehicular)*
- Computer hardware or software: *includes hard drives, storage drives, keyboards, mouse, programs, programming software.*
- Computer accessories: *includes bags, cables/cords, covers, stands, mounts.*
- Printer and printer accessories: *Printer, toner cartridges, case, cables*

E. Fire District/Department Information *used for grant prioritization*

1. Check appropriate box identifying if applicant has previously received any funding assistance.

- Last year 2 years ago 3 years ago Not within the past 3 years

List previous funding type:

2. Annual Fire Budget

a. Fire District Overall Operating Budget: _____

3. Number of Paid Fire Staff: _____ Number of Volunteer Fire Staff: _____

4. Average No. of Annual Wildfire Responses: *Does not include structural, medical, or rescue. Include initial attack, state mobilizations, incident management team participation, etc.* _____

5. Total number of computers within your district: _____

Most recent date of new computer purchase(s): _____

F. Project Narrative

Provide a narrative describing the purchase, how the project improves fire response, how the project improves wildland fire response to benefit a local community.

H. Signature Block

I certify that:

- The information provided is true and accurate to the best of my knowledge.
- If awarded this grant, applicant will comply with the following grant program requirements:
 - Complete the project as described no later than July 31, 2025.
 - Provide DNR with the following documentation within 30 days of project completion or July 31, 2025, whichever is earlier:
 - supporting documentation of all costs paid for with grant funding (such as paid invoices)
 - date of project completion
 - photos of project completion (before and after photos if applicable, or photos of purchases).
 - Return all unused grant funds to DNR within 30 days of project completion or June 1, 2025, whichever is earlier.
 - Maintain fiscal records pertaining to the grant award for ten years after project completion or any dispute resolution, whichever is later.
 - Comply with all state and federal laws, rules, and regulations.

DNR reserves the right to cancel this grant prior to awards due to available funding.

APPROVAL

By providing signature below, the signatory certifies that as a representative of the Applicant he/she is authorized to act in their respective areas for matters related to this instrument; agreeing to the terms of this application and requirements of grant award should applicant be selected for funding.

Authorized Representative
Printed Name

Title

Signature

Date