

**Timber/Fish/Wildlife Cultural Resources Roundtable Meeting  
January 21, 2014**

**Host: Department of Archaeology and Historic Preservation  
1063 South Capital Way, Suite 106  
Olympia, WA 98501  
Phone: (360) 586-3065**

**Directions: <http://www.dahp.wa.gov/about-us/office%20locator>**

Attendees:

Karen Terwilleger, Co-Chair	Washington Forest Protection Association
David Powell	Yakama Nation
Chad McCrea	Spokane Tribe of Indians
Susannah Spock	Hoh Indian Tribe

**FINAL NOTES**

**1. Introductions**

Everyone introduced their selves. We all welcomed Susannah Spock with the Hoh Indian Tribe.

**2. Agenda**

Jeff Thomas provided an agenda prior to the meeting: 1) Introductions, 2) Agenda review, 3) Discuss approved notes for October 15, 2013, 4) Co-Chair opening remarks, 5) Action Item List, 6) February FPB meeting report, 7) Update topics: SEPA Advisory Committee, 8) Work Groups: Guidance documents, 9) Roundtable staff needs and budget, 10) CRPMP Survey Planning, 11) 2014 Roundtable Priorities, and 12) Agenda for March 18, 2014 meeting. The Notes for the October meeting were approved a month after they were sent out as was agreed to at the July meeting. Due to the small turnout and missing key participants, some agenda items were dropped: Roundtable staffing and budget, CRPMP Survey and Roundtable 2014 priorities. The agenda was accepted as modified.

**3. Notes for October 15th meeting**

At the July 16, 2013 meeting everyone agreed that three months was too long to go before having Notes finalized. David suggested sending the draft Notes to only the attendees of the meeting with a one-month deadline for responding with edits and additions. Everyone agreed to this method of approving Notes and this is how the October Notes were approved and posted on the Forest Practices Board website. Copies of the Final Notes were provided to the attendees.

**4. Co-Chair Opening Remarks**

There were no co-chair opening remarks.

**5. Action Items List**

Karen brought copies of the Action Items List with revisions made for the November Forest Practices Board meeting and suggested revisions for the February meeting. There were only minor revisions from the November report. These revisions are covered under specific topics in the rest of the Notes.

**6. Staff Report to the Forest Practices Board**

Karen provided copies of the October memo to the Board to be utilized as a rough draft for the January memo. The Action Item List will continue to be the utilized as the quarterly

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report. Everyone agreed the format was fine. The Roundtable's accomplishments and progress on continuing work should be stressed. Karen took notes on the suggestions.

Task: Karen said she'd have a draft out by Friday, January 24<sup>th</sup> for everyone to review.

7. **SEPA Advisory Committee Update**

David let everyone know that draft rules had been developed by Ecology and they are available for Public comment until February 5th. The proposed rule language and supporting documentation are available at:

<http://www.ecy.wa.gov/programs/sea/sepa/rulemaking2013.html>

8. **Guidance Documents**

The work group met on December 17th to try to finalize the guidance documents. They need to be organized so it is clear what is mandatory and what is voluntary. The Guidance documents meet part of the educational commitments of the Cultural Resources Protection and Management Plan (pp 5-6). Gretchen committed to turning the whole document into 3<sup>rd</sup> person and correcting typos. Lee said he would produce a flow chart showing cultural resources in the FPA process. The goal for the February 18th workshop is to review and agree on all of the components of the guidance document so it can be approved at the March regular meeting.

9. **Next Meeting**

The next regular meeting is scheduled for: **March 18, 2014 at DAHP in Olympia from 9 a.m. – 2 p.m.** The agenda will include: 1) Introductions 2) Approve agenda, 3) Discuss approved January 21<sup>st</sup> Notes, 4) Co-chair remarks, 5) SEPA Advisory Committee update, 6) report on February Forest Practices Board (FPB) meeting 7) Discuss staff report to FPB for May meeting, 8) Update on Logo, 9) Review and Approve Guidance document, 10) CRPMP Survey Review, 11) Action Item List and 12) Agenda for May 20, 2014 meeting.

**Note:**

**Beginning January 2014 the Timber/Fish/Wildlife Cultural Resources Roundtable meets every other month on the third Tuesday of January, March, May, July, September and November at the Department of Archaeology and Historic Preservation unless otherwise noted. Additional work groups are scheduled as needed in other months.**

**Meeting agendas, notes and action item lists are on the [Forest Practices Board](#) website. Scheduled meetings through 2014 are: 3/18, 5/20, 7/22, 9/16, and 11/18.**