

CMER MEETING AGENDA

September 24, 2019 • 9:00 AM – 1:00 PM

**Location: DNR/DOC Compound /Washington State Light Industrial Park
801 88th Avenue, Tumwater, WA 98512**

***Action Items**

Time	Topic	Lead
9:00 - 9:20	Introductions Agenda – Review for updates Review Assignments CMER Ground Rules – signatures	All Mendoza Mendoza Mendoza
9:20-9:30 9:30-10:00	Decisions: CMER ◆ *Protocol and Standards Manual Chapter 8 – <i>Request for review</i> ◆ *ENREP – <i>Approval of Answers to Policy questions relevant to the Project Team</i>	Roorbach Hernandez
10:00-10:15	ISAG ◆ *eDNA (Tentative) – <i>request for additional funds to complete report</i>	Hernandez/Walter
10:15-10:30	Break	
10:30-10:45 10:45-11:00	LWAG ◆ *Hard Rock Extended Phase II Report – <i>approval to send to ISPR</i> ◆ *Hard Rock Extended Phase II Report – <i>approval of additional ISPR question</i>	Hayes/Gibbs Hayes/Gibbs
11:00-11:30 11:30-11:45 11:45-12:00	RSAG ◆ *Hardwood Conversion Report - <i>approval of findings report</i> ◆ *Extensive Temperature Report – <i>findings report approval</i> ◆ Extensive Riparian Vegetation Monitoring Model Transferability Testing Report – <i>Request for reviewers</i>	Murray Murray Murray
12:00-12:15	Break	
12:15-12:30	Updates: ◆ Report from Policy – <i>September 5, 2019 meeting</i> ○ Type N Workgroup	Hicks
12:30-12:35	◆ AMP Positions – <i>update on EP4, Admin. Assistant, and CMER Scientists recruitments</i>	Hicks
12:35-12:45	◆ CMER and SAG updates – <i>answer questions on written updates</i>	Mendoza
12:45-12:55	Public Comment	
12:55-1:00	Recap of Assignments/Decisions	Shramek

CMER 2019 Remaining Meeting Dates: September 24, October 22, November 19, December 17.

CMER 2020 Meeting Dates: January 28, February 25, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 17, December 15.

Tips for Meeting Attendees

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- ✓ Respond in a timely manner to requests for agenda items.
- ✓ Be on time.
- ✓ Be well prepared:
 - ✓ Be familiar with agenda and objectives.
 - ✓ Review minutes of previous meeting.
 - ✓ Read or gather background information ahead of time.
 - ✓ Have action items assigned to you at prior meetings completed.
- ✓ Be concise and to the point.
- ✓ Participate in a constructive manner.
- ✓ Be respectful of others.
- ✓ Caution an offender of bullying or aggressive behavior.
- ✓ Stay on topic.
- ✓ Volunteer your time, talent and expertise to get things done.
- ✓ Be realistic in your availability and ability to carry out action items.