

Bidding Procedures – Harvesting Services Contract

Prospective eligible bidders interested in submitting bids on a Harvesting Services Contract for the Department of Natural Resources (DNR), should understand and acknowledge the following:

General Information and Responsibilities: The State reserves the right to waive minor irregularities in the bid document and the right to reject any or all bids. Bids will be based on a dollar per unit rate for harvesting services and delivery of log sorts to designated purchasers per contract specifications. A prospective bidder shall consider that, the bid amount to be submitted does not include the hauling payments and required road construction payments as these values are fixed by terms in contract clauses P-026 and P-027 and will be reimbursed upon successful completion to the successful bidder. If awarded a Harvesting Services Contract, the contractor is responsible for independently negotiating, procuring and paying for all services provided.

- A. The Harvesting Services Contract contains extensive terms and conditions that will be binding upon the successful low bidder. Each bidder should carefully review all of the terms contained in the draft Harvesting Services Contract prior to bidding, and should review the final contract prior to signing. The Draft Harvesting Services Contract is contained in the Request for Qualifications packet and is available through the respective region office where the timber sale is located.
- B. The state does not guarantee the accuracy of any information contained herein pertaining to particular contracts. Therefore, all prospective Harvesters are expected to make their own independent on site inspections of the harvest project area and appraisals prior to bidding.
- C. The Harvester assumes the responsibility for any costs associated with extra maintenance or repair levied by a county for any county road used by the Harvester, and any road maintenance costs
- D. If any conflict exists between the information in the Request for Statement of Qualifications and that in the Harvesting Contract, the contract will prevail.
- E. Prior to start of contract work, the low bidder shall have secured and provided to the State the performance security specified in the Harvesting Services Contract clause P-091.
- F. Each DNR region office has information about sales offered in that region. For further information, contact the respective DNR region office.

Instructions for Completing Harvesting Services Contract Sealed Bid Form

Please inquire at the DNR Region Office if any of the following instructions are unclear.

All bids submitted for the contracting of services with the Washington State Department of Natural Resources must have an original signature on behalf of the person or entity submitting the bid, and must be on the form provided or a photocopy thereof. The DNR will not accept unsigned bids and will not accept bids unless they are correctly completed on the current, approved bid form. All appropriate blanks on the bid form must be completed.

The sealed bid envelope will be enclosed inside the mailing envelope with the name of the sale, the bidder's name and the Request for Statement of Qualifications number clearly written on the outside of the sealed bid envelope. The mailing envelope is required to have printed on the outside: "DO NOT OPEN UNTIL OPENING DATE. SEALED BID ENCLOSED." Mailing envelopes are available at all region offices. One sealed bid envelope per mailing envelope, please.

The full legal name and business address of the bidder must be inserted where indicated on the form, and must be the same on the harvesting contract. An authorized person must sign the bid form.

Bids will be accepted up to the posted deadline date for bid forms as stated in the Request for Statement of Qualifications. Bids must be mailed or delivered in person to the region office in which the contract is located. Bidders assume the risk for the method of delivery they chose. The DNR assumes no responsibility for any delays caused by any delivery service.