



Cooperative Monitoring, Evaluation, and Research (CMER)

Tuesday, May 24, 2022 // 9:00 am – ****

Remotely held using Zoom

Time	Item	Presenter	Materials
9:00-9:30AM (0:30)	<p>Welcome, Introductions, & Old Business</p> <ul style="list-style-type: none"> • Introductions • Ice Breaker (Anna Toledo) • Read two ground rules (TFW Ground Rules) • Staff Updates 	<p><u>Co-chairs</u> Jenny Knoth/ Chris Mendoza/ AMPA</p>	<p>-May Agenda -April Meeting Minutes</p>
	<p><u>Decision:</u> Approve April 2022 Meeting Minutes</p>		
9:30-10:30AM (1:00)	<p>Science Session: <i>Statistical techniques for analyzing complex ecological data</i></p>	Dr. Patrick Tobin	
10:30-10:40AM (0:10)	Break		
10:40-11:10AM (0:30)	<p>Charter: Unstable Slope Criteria Project</p> <p><i>PSM Guidance: The purpose of Project Charters is to describe the project and give the PM and the Project Team the authority to begin spending allocated project funds. The PM is responsible for writing the Project Charter and works with the coordinating SAG or CMER and the PI and other Team Members identified for the project. In general, Project Charters should be brief and updated as needed as the project is implemented to accurately, reliably and concisely communicate projects' basic elements and objectives for the Project Charter. TFW Policy, CMER and the Project Team are the primary audiences for the Project Charter (PSM 7-5).</i></p>	Ted Turner/Lori Clark	<p>-UPSAG Request - Unstable Slope Criteria Charter -Criteria Charter (Track Changes)</p>
	<p><u>Decision:</u> Approve Unstable Slope Criteria Project Charter</p>		
11:10-11:50AM (0:40)	<p>Project Management Plan: Unstable Slope Criteria Project</p> <p><i>PSM Guidance: The Project Management Plan breaks down project work into logical steps to help provide a framework to efficiently allocate resources, reliably estimate project costs, and help guide schedule, budget development and project scope. The Project Management Plan documents and tracks the progress of a CMER project through its various stages. The contents of the Project Management Plan will vary depending on the type and complexity</i></p>	Ted Turner/Lori Clark	<p>-UPSAG Request - Unstable Slope Criteria Project Management Plan -Criteria PM Plan (Track Changes)</p>

	<i>of the project. The Project Team is the primary audience for the Project Management Plan; however, SAG/CMER members are encouraged to provide feedback on the plan.</i>		
11:50AM-12:20PM (0:30)	Lunch		
12:20-12:40PM (0:20)	CMER Co-Chair Rotation Discussion SAG Co-Chair Rotation Discussion PSM Guidance: Section 3.2.2. CMER Co-Chairs	Jenny Knoth/ Chris Mendoza/ AMPA	
12:40-1:10PM (0:30)	2024-2025 CMER Work Plan	Jenny Knoth/ Chris Mendoza/ AMPA	
1:10-1:20PM (0:10)	CMER Arbitration Contract/ Smart Buffer Dispute	AMPA	
1:20-1:30PM (0:10)	Break		
1:30-1:40PM (0:10)	Policy Update	Policy Co-chairs	
1:40-2:10PM (0:30)	CMER SAG Updates	SAG Co-chairs	-CMER SAG Updates
2:10-2:15PM (0:05)	Public Comments		
2:15-2:20PM (0:05)	Conclusion/Review/Action Items		
2:20PM	Adjourn		

Meeting Materials (Mailed out May 17, 2022)

Document 1.bc_cmer_agenda_may_2022

Document 2.cmer_april_2022_minutes

Document 3.bc_cmer_criteria_charter_pmplan__sag_request_20220517

Document 4.bc_cmer_unstable_slope_criteria_project_charter_20220510 final

Document 5.bc_cmer_unstable_slope_criteria_project_charter_trk_changes_20220510

Document 6.bc_cmer_unstable_slope_criteria_project_mgt_plan_20220510

Document 7.bc_cmer_pm_plan_unstable_slope_criteria_project_trk_changes_20220510

Document 8.bc_cmer_may_cmer_sag_updates

Zoom Meeting Information:

Topic: CMER Meeting Invite for May 2022
Time: May 24, 2022 08:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://dnr-wa-gov.zoom.us/j/99727860205?pwd=aEpRRjU4TUl4OHJ3Wkc4RkdvNkxtZz09>

Meeting ID: 997 2786 0205

Passcode: 234389

One tap mobile

+12532158782,,99727860205# US (Tacoma)

+16699006833,,99727860205# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 997 2786 0205

Find your local number: <https://dnr-wa-gov.zoom.us/j/99727860205>

Upcoming 2022 CMER Committee meeting

dates:

June 28, 2022: Hybrid Meeting

July 26, 2022: Hybrid Meeting

August 30, 2022: Hybrid Meeting

Tips for Meeting Attendees

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- Respond in a timely manner to requests for agenda items.
- Be on time.
- Be well prepared: Be familiar with agenda and objectives.
- Review minutes of previous meeting.
- Read or gather background information ahead of time.
- Have action items assigned to you at prior meetings completed.
- Be concise and to the point.
- Participate in a constructive manner.
- Be respectful of others.
- Caution an offender of bullying or aggressive behavior.

- Stay on topic.
- Volunteer your time, talent and expertise to get things done.
- Be realistic in your availability and ability to carry out action items