

## **TWIG Cover Sheets**

The following 5 cover sheets are draft templates for Policy's consideration at the 3/4/16 meeting. Input is appreciated to ensure that these cover sheets are helpful to Policy members in achieving an effective Adaptive Management Program.

# Problem Statement, Objectives, and Critical Questions

Presented to the Timber, Fish, & Wildlife (TFW) Policy Committee

<b>1. Date</b>	
<b>2. Name of IWT</b> <i>Include members with affiliations</i>	
<b>3. Process Step</b>	<p><i>Per the Lean Process revisions approved by CMER 10/26/15, the Problem Statement, Objectives, &amp; Critical Questions document is drafted by the Initial Writing Team (IWT). Upon approval from CMER, the document goes to TFW Policy Committee for approval.</i></p> <p><i>Other relevant history or information to be added here (if any):</i></p>
<b>4. Decision for TFW Policy Committee</b>	<p><i>There are two opportunities for TFW Policy to provide direction to the IWT: --First presentation to Policy should result in general guidance to the IWT --Second presentation to Policy should result in decision on IWT proposal</i></p> <p><b><u>The decision or question for TFW Policy today is:</u></b></p> <p><i>Once finalized, the Policy decision will be memorialized in the transmittal letter to the Adaptive Management Program Administrator (AMPA), along with any Policy guidance for the Best Available Science review.</i></p>
<b>5. Content Overview</b>	<p><i>The Problem Statement, Objectives, and Critical Questions proposal can be summarized in three sentences by the following:</i></p>
<b>6. Budget for Full Study</b> <i>As applicable</i>	
<b>7. Rule Group</b> <i>As applicable</i>	<p><i>Note if the critical questions <u>do</u> or <u>do not</u> align with the strategy (if not, why).</i></p>

(Not to exceed one page)







## CMER Products

Presented to the Timber, Fish, & Wildlife TFW Policy Committee

<b>1. Date</b>	
<b>2. Name of Technical Group</b> <i>Include members with affiliations</i>	
<b>3. Process Step</b>	<p><i>Upon receipt of a technical product including a findings report, TFW Policy Committee has up to 180 days to develop a decision whether consensus or not and then make a recommendation to the Board, which could include no action.</i></p> <p><i>Other relevant history or information to be added here (if any):</i></p>
<b>4. Decision for TFW Policy Committee</b>	<p><i>TFW Policy Committee must recommend action or no action. This document comes before Policy twice:</i></p> <p><i>--First meeting: receive document and presentation; Policy questions to author(s)</i></p> <p><i>--Second meeting: Policy decision of action or no action</i></p> <p><b><u>The decision or question for Policy today is:</u></b></p> <p><i>Once finalized, the Policy decision will be memorialized in the transmittal letter to the Adaptive Management Program Administrator (AMPA).</i></p>
<b>5. Content Overview</b>	<p><i>The technical document can be summarized in three sentences by the following:</i></p>
<b>6. Rule Group</b> <i>As applicable</i>	

*(Not to exceed one page)*