



**Bureau Veritas Certification
North America, Inc.
SFI 2005:2009 Audit Report**

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PQC Code	E01E

Contract Number:	US.0485199	Certification Audit:		Re-Certification Audit:	X	Surveillance: (Indicate visit # or Pre-Assessment)	
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Audit Summary

The scope of the renewal audit was Washington State Department of Natural Resources (WA DNR) forest management operations in Western and Eastern Washington. The WA DNR is composed of six regions and the audit focused on forest management operations in the NE and SE Regions in Eastern Washington. The WA DNR manages approximately 660,839 acres of forested state trust lands in these two regions located on the eastside of the Cascade Mountains.

The renewal audit was conducted on June 15-18, 2009. The opening meeting for the document review portion of the audit was held at the Washington Department of Natural Resources Headquarters in Olympia, WA on Monday, June 15, 2009. Lislie Sayers, Land Management Division - Ecosystem Services Section, Program Implementation Lead, Forest Certification and Allen Estep, Land Management Division - Ecosystem Services Section, Program Lead, PSF/Certification were in attendance. The audit team for the document review portion of the audit, consisting of Greg Bassler, Team Lead Auditor and Jim Colla, Team Auditor introduced themselves and reviewed the audit plan. The logistics of the audit plan were discussed and the sites confirmed for the field portion of the audit to be conducted the following day. Non-conformances and the requirements for clearing them, opportunities for improvement, and notable practices were also discussed.

The field portion of the audit was conducted on Tuesday, June 16, 2009 and consisted of four audit teams, two in each region. In the SE Region, Greg Bassler, Team Lead Auditor visited sites in the Alpine District (Colockum) and Jim Colla, Team Auditor and James Rochelle, Technical Expert visited sites in the Klickitat District. In the NE Region, Vincent Corrao, Lead Auditor visited sites in the North Columbia District (Colville Area) and Brian Vrablick, Team Auditor visited sites in the Highlands District (Loomis). An opening meeting was held at 7:30 am via conference call with all four audit teams and DNR Regional staff located at the SE Region Office in Ellensburg, Klickitat District office in Glenwood, NE Region office in Colville and the Koala Street Grill in Omak. The audit plan and logistics were reviewed to conduct the field portion of the audit in a timely manner. Non-conformances and the requirements for clearing them, opportunities for improvement, and notable practices were also discussed. A debriefing was conducted at the end of the day by the team auditor for each team. A total of 29 sites were visited during the one day field audit.

The Closing Meeting for the renewal audit was held on Thursday, June 18, 2009 via conference call. Lislie Sayers, Land Management Division - Ecosystem Services Section, Program Implementation Lead, Forest Certification; Allen Estep, Land Management Division - Ecosystem Services Section, Program Lead, PSF/Certification; Charlie McKinney, SE Management Forester; Ken McNamee, SE District Forester; George Shelton, SE Region State Lands Manager; Gretchen Nicholas, Land Management Division Manager; Tami Miketa, Asst. Land Management Division Manager -Ecosystem Services Section; Arne Johnson, NE District

Manager and Loren Torgerson, NE Region Manager were in attendance. The audit team of Greg Bassler, Team Lead Auditor; Vincent Corrao, Lead Auditor and Brian Vrablick, Team Auditor participated in the conference call and presented and reviewed the audit findings. Confidentiality of the audit results was assured.

The certification audit was conducted under environmental auditing methodologies identified in the 2005-2009 Verification/Certifications Principles and Procedures document (SFI-V/ CPP) and standard Bureau Veritas Certification protocols and forms were applied throughout the verification. Prior to the audit, the auditor selected sites in both regions to be sampled based on management activities. The plan identified Objectives 1, 3, 4, 9, 11 and 13 as the primary focus; however, all objectives were subject to review.

WA DNR did not have any substitution or modifications to any of the Indicators. A review of previous audits was conducted to verify the effectiveness of previous audit findings and to evaluate WA DNR's past performance. The 2008 surveillance audit of the Olympic and Northwest Regions identified no non-conformances and no opportunities for improvements. Eight notable practices were issued. There were no trends in the SFI implementation of the field audit or document review that would indicate that any particular area needs special attention. A SF 61 was completed and contains specific information and audit notes.

The audit findings and conclusions included:

Non-conformances issued: No non-conformances were issued during the audit.

Opportunities for Improvements: OFI's are weaknesses in the program that may lead to a non-conformance in the future if activities are not monitored for effectiveness.

No Opportunities for Improvement were identified during the surveillance audit.

Notable Practices: NP's are practices and actions that are exemplary and indicate a strong commitment to the SFI intent and to continual improvement of their program.

Six Notable Practices were identified during the surveillance audit.

- 1.) Objective 4, PM 4.1, Indicator 1 - The implementation of Canada lynx travel corridors, foraging and denning habitat on a landscape basis is the strongest program for lynx in northeast Washington and possibly the best developed program in the U.S. The WA DNR has an agreement letter with the Federal Services recognizing the department's Lynx Management Plan to avoid the incidental take of Canada lynx dated April 26, 2002.
- 2.) Objective 4, PM 4.1, Indicator 3 - The WA DNR SE Region collaboratively developed an interim protection procedure for the northern goshawk, which is listed as a species of concern by the Washington Department of Fish and Wildlife. The interim procedure for goshawk management strategies is being implemented in four counties (Chelan, Kittitas, Yakima, and Klickitat).
- 3.) Objective 4, PM 4.1, Indicator 6 - A new draft procedure for Retention and Perpetuation of Legacy Trees, Snags and Downed Wood has been developed for conservation of old trees on the Eastside. In addition, the WA DNR has produced an excellent eastside field guide, "Identifying Old Trees and Forests in Eastern Washington" that links and supports the new procedure.
- 4.) Objective 6, PM 6.1, Indicator 2 - The WA DNR has utilized timber harvest to maintain and enhance the growth of several rare plant species within the Klickitat Canyon Natural Resource Conservation Area, at the same time recovering logs with economic value.
- 5.) Objective 9, PM 9.2, Indicator 1 - The WA DNR played a key role in initiating a cooperative framework known as the Tapash Sustainable Forests Collaborative to restore the dry forest and shrub-steppe zones to a more sustainable species composition and structure in the Collaborative's core planning area. The MOU provides a framework for cooperation and coordination to develop effective collaborative planning and implementation processes on a landscape level.
- 6.) Objective 9, PM 9.2, Indicator 1 - Through cooperative efforts between the Mount Adams Resource Stewards (MARS) and the WA DNR, the Mount Adams Small Wood Utilization Initiative was developed to provide a business development park where multiple wood product enterprises could

utilize small diameter logs for value-added products and biomass utilization. The WA DNR helped indentify lease opportunities and development of sustainable raw material sources.

BVC auditors found WA DNR Lislie Sayers, Implementation Program Lead and Allen Estep, Program Lead, PSF/Certification to be very effective in managing the SFI program and preparing the field audit schedule and packets.

The WA DNR staff is very knowledgeable of forest management operations and all field files were complete. The auditors continue to be impressed with the WA DNR's vision for landscape planning and willingness to cooperate and collaborate with other stakeholders to implement management strategies to improve habitat.

The WA DNR has very good documentation and continues to effectively implement activities on the ground.

The schedule for surveillance and recertification will be prepared with Bureau Veritas Certification over the next year. The new SFI standard (2010:2015) is scheduled to take effect Jan. 1, 2010.

Logo and label use were reviewed and Washington State Department of Natural Resources does not use the Bureau Veritas Certification logo.

A review of the SFI, Inc. website provided evidence that the previous audit of the Washington State Department of Natural Resources SFI forest management program was submitted and posted as required for public notification.

The Washington State Department of Natural Resources continues to meet the SFI requirements and has effectively implemented the 2005-2009 SFI Standards in their forestry operations. Bureau Veritas recommends renewal of certification.

PLEASE SEE SF 61 AND FIELD FORMS FOR AUDIT NOTES

Summary of Audit Findings:						
Audit Date(s):	From: June 15, 2009			To: June 18, 2009		
Number of SF02's Raised:	Major:		0		Minor:	0
Is a follow up visit required:	Yes	No	X	Date(s) of follow up visit:		
Follow-up visit remarks:						
Team Leader Recommendation:						
Corrective Action Plan (s) Accepted	Yes	X	No	Date:		
Proceed to/Continue Certification	Yes	X	No	Date:	June 18, 2009	
All NCR's Cleared	Yes	X	No	Date:		
Standard audit conducted against:						
1)	SFI 2005:2009	3)				
2)		4)				
Team Leader (1):	Team Members (2,3,4...)					
Gregory Bassler	2) Vincent Corrao					
	3) Jim Colla					
	4) Brian Vrablick					
	5) James Rochelle (Technical Expert)					
Scope of Supply: (scope statement must be verified and appear in the space below)						
Washington State Department of Natural Resource's forest management operations in Western and Eastern Washington.						
Accreditation's	ANAB					
Number of Certificates	2					
Proposed Date for Next Audit Event						
Date	June 2010					
Audit Report Distribution						
Client: WA DNR-Lislie Sayers, Program Implementation Lead, lislie.sayers@dnr.wa.gov						
BVC – Kim Woodruff-Customer Service Representative –kim.woodruff@us.bureauveritas.com						

Clause	Audit Report
Opening Meeting	<p>Participants: Lislle Sayers, Land Management Division - Ecosystem Services Section, Program Implementation Lead, Forest Certification, Allen Estep, Land Management Division - Ecosystem Services Section, Program Lead, PSF/Certification; Greg Bassler, Team Lead Auditor and Jim Colla, Team Auditor were in attendance.</p> <p>Discussions:</p> <ul style="list-style-type: none"> ➤ Introductions ➤ Scope of the audit ➤ Audit schedule/plan ➤ Nonconformance types – Major / Minor ➤ Review of previous non-conformances - 0. ➤ Process approach to auditing and audit sampling ➤ Confidentiality agreement ➤ Termination of the audit ➤ Appeals process ➤ Closing meeting timing
Closing Meeting	<p>Participants: Lislle Sayers, Land Management Division - Ecosystem Services Section, Program Implementation Lead, Forest Certification; Allen Estep, Land Management Division - Ecosystem Services Section, Program Lead, PSF/Certification; Charlie McKinney, SE Management Forester; Ken McNamee, SE District Forester; George Shelton, SE Region State Lands Manager; Gretchen Nicholas, Land Management Division Manager; Tami Miketa, Asst. Land Management Division Manager –Ecosystem Services Section; Arne Johnson, NE District Manager and Loren Torgerson, NE Region Manager and the audit team of Greg Bassler, Team Lead Auditor; Vincent Corrao, Lead Auditor and Brian Vrablick, Team Auditor participated in the conference call.</p> <p>Discussions:</p> <ul style="list-style-type: none"> ➤ Introductions and appreciation for selecting Bureau Veritas Certification. ➤ Review of audit process - process approach and sampling. ➤ Review of OFIs and System Strengths ➤ Non-conformances - 0 ➤ Date for next audit. ➤ Reporting protocol and timing



BUREAU VERITAS

SF02/NA NONCONFORMITY REPORT

Company Name and Site:			SF02#:
Contract #:	Department / Process:		Team Leader:
Date:	Standard and Clause #:		Team Member:
Major	Minor	Other Documents (if applicable):	Company Representative:

REQUIREMENT OF AUDITED STANDARD:

OBSERVED NONCONFORMITY:

ROOT CAUSE ANALYSIS AND CORRECTIVE ACTION PLAN
(To be completed by the Company. Plan to be submitted in 30 days)

Corrective Action Plan Date:		Company Representative:	
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Root Cause Analysis and Corrective Action

Root Cause:

Corrective Action Plan:

ROOT CAUSE AND CORRECTIVE ACTION PLAN ACCEPTANCE REPORT

(To be completed by Bureau Veritas Certification – Verify effective identification of Root Cause and acceptance of Corrective Action Plan)

Root Cause:

Corrective Action Plan:

Plan Accepted:	Yes	No	Comments:
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Auditor:		Date:	
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CORRECTIVE ACTION IMPLEMENTATION

(To be completed by Company – Provide objective evidence. Must be completed within 90 days from the last day of the audit)

Corrective Action Completion Date:		Company Representative:	
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Corrective Action Implementation:

Method used to verify effectiveness of action taken:

CORRECTIVE ACTION IMPLEMENTATION ACCEPTANCE REPORT

(To be completed by Bureau Veritas Certification – Acceptance of Corrective Action taken)

Accepted:	Yes	No	Nonconformance Downgraded:	Yes	No
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Follow Up Comments:

Auditor:		Date:	
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