

Amendment Requirements

Port Management Agreement (PMA)

See also Washington Public Ports Association Port Management Agreement Handbook, Section 3

- ❑ **A letter to the Department of Natural Resources Ports Program to request an amendment to the PMA**
- ❑ **Revised complete Exhibit A – must conform to RCW 58 and WAC 332-130 standards, plus DNR specifications**
 - Exact legal descriptions and surveys for all PMA parcels
 - Three views of each parcel that clearly delineate:
 - View 1
PMA parcel boundaries
Existing physical shoreline
Assessors parcel numbers, boundaries, legal ownership of the abutting PMA upland
 - View 2
Fill material locations and ownership
Outfall locations on state and abutting port land
 - View 3
Upland street names and addresses
Port names of upland areas, i.e. terminal numbers
Physical improvement locations, both state or port owned
Easement locations, size, purpose, and grantee within PMA
- ❑ **Revised complete Exhibit B**
 - List of any state owned improvements
 - List of Planned Improvements that includes square foot measurements of structures
- ❑ **Revised complete Exhibit C**
 - List of fills placed on each parcel
 - Statement of ownership of fill material
 - Port ownership of fill documentation
- ❑ Revised list of all leases and sub-leases in PMA
- ❑ For amended parcel
 - Copies of permits, including any discharge permits (NPDES) for outfalls on or adjacent to state land
 - Copies of the title and legal proof of current ownership or management control of all associated upland parcels
 - Identification of all nonwater-dependent uses with rent calculations