

**Timber/Fish/Wildlife Cultural Resources Roundtable Meeting
April 16, 2013**

**Host: Cowlitz Indian Tribe
1055 9th Avenue
Longview, WA 98632
Phone: (360) 353-9991**

Directions: <http://goo.gl/maps/Glvbd> & <http://goo.gl/maps/zxwLB>

Attendees:

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| Karen Terwilleger, Co-Chair | Washington Forest Protection Association |
| Jeffrey Thomas, Co-Chair (on phone) | Puyallup Tribe |
| Gretchen Kaehler | Dept. of Archaeology and Historic Preservation |
| Lee Stilson | Dept. of Natural Resources - Lands |
| David Powell | Yakama Nation |
| dAVe Burlingame | Cowlitz Indian Tribe |
| Jesse Narog | Hancock Timber Management |
| David Boyd | Hancock Timber Management |
| Justine James | Quinault Nation |
| Jim Freed | Washington State University Extension Services |
| Sherri Felix | Dept. of Natural Resources - Regulatory |

FINAL NOTES

1. Introductions

Everyone introduced them selves.

2. Agenda

Jeff Thomas provided an agenda prior to the meeting: 1) Introductions, 2) Agenda review, 3) Approve meeting notes for February 19th, 4) Co-chair remarks, 5) Action Item List, 6) Staff report to Forest Practices Board, 7) Updates: Logo/SEPA/Small Landowner Education, 8) Google Software Review 9) CRPMP/WAC 222-20-120 Survey, 10) FPA/N question 7 instructions 11) 2013 Roundtable Priorities 12) Guidance Documents and 13) July meeting agenda. The agenda was accepted.

3. Notes for February 19th meeting

Some incomplete draft Notes from Pete had been circulated. Karen brought copies and the group read through them offering edits and additions. The Notes were approved with all of the edits and additions.

4. Co-Chair Remarks

Karen thanked dAVe for arranging for the Cowlitz Tribe to host the Roundtable meeting. Jeff explained how he had arranged the agenda to help to prepare the staff report to the Forest Practices Board. He said he was counting on more work groups between the quarterly meetings.

5. Greetings from Cowlitz Indian Tribe

Cowlitz Tribal Chair Iyall welcomed the Roundtable, and provided a brief synopsis of tribal history and current projects.

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Cultural Resources Department Assistant Director Ed Arthur also provided a brief history of the tribe.

6. Action Item List

Karen provided copies of the Action Item List. This version reflects the amendments proposed in February. The group went over the document updating proposed completion dates, leads, priorities and editing text. The goal was to find everything that needed updating so it is ready to provide to the Board for the staff report.

Task: Karen said she'd have it out for everyone to review by Wednesday April 17th.

7. Staff Report to the Forest Practices Board

Karen provided copies of the January memo to the Board for the group to work from in composing the April memo to cover the Action Item list as the Roundtable staff report. Everyone agreed the format was fine but wanted to keep the tone positive. The Roundtable's accomplishments and progress on continuing work was stressed. Karen took notes on the suggestions.

Task: Karen said she'd have a draft out by Wednesday for everyone to review. It needs to be submitted by the Co-Chairs by April 19th.

8. Logo Update

dAVE has contacted Benson Young, the Puyallup artist, who drafted the design. Benson is willing to turn the design over to dAVE who will resize some of the elements so it is not so tribal-centric.

Task: dAVE said he would art-smith it for different sizes and circulate it for everyone to review.

9. SEPA Advisory Committee Update

Gretchen let everyone know that a sub-committee of the SEPA Advisory committee for categorical exclusions has been formed to address cultural resources issues. Along with the categorical exclusions, SB 6406 prescribed notice to State Agencies and Tribes both within SEPA and other means. The sub-committee will work on recommendations to fulfill that task.

10. Small Landowner Education Update

Jim Freed has been working with Small Forest Landowners for years teaching them about cultural resources opportunities on their land. He held five major workshops last year that reached 2200 people. He focuses on non-industry foresters. He strives to make them aware of other values on their lands. Jim attempts to work with the local tribes so tribal members are able to explain why the resources are important to them. About 20% of his time is devoted to this. Years ago the Roundtable provided Jim with some funding and he still has \$2700 left in his travel account. He has applied for a grant to research growing and managing native plants. One part is to protect existing resources and the other is to enhance and expand them. He is working with tribes to restore native plants. He thinks we should all be aware that there are 12,000 people harvesting special forest products in the forest. Jim is working with the Small Forest Landowners Office and their mailing list hoping to get folks to keep harvests sustainable. He said there are 200,000 families in WA that own 5 or more acres. Washington Farm Forestry Association has a membership of 700 to 1000 members. He also communicates with their members. WFFA is a sponsor of his Field Days.

The Roundtable continues to agree it would benefit all our efforts if there was a WFFA representative on the Roundtable again.

11. Google Software Review

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Jesse set up an account on Google Docs so that we could all work on documents at the same time and the edits would be tracked by each individual. State agencies cannot use Google Docs so it is not practical. We decided we would have to abandon the idea. We decided that we would have to just rename documents we are working on with our names and dates and share them via e-mail.

12. CRPMP and WAC 222-20-120 – 2013 Survey

Sherry provided a copy of the survey. Jesse had suggested rewording for question 14 that everyone accepted.

Tasks:

1. Sherry will send it out by Friday April 19th.
2. Everyone needs to provide Gretchen with any more edits by Wednesday April 24th.
3. The survey will be distributed to the group on Friday April 26th.
4. A work group was scheduled for June 25th to analyze and compile the survey results.

13. Instructions for Question #7 of FPA/N

Karen provided copies of the draft question #7 instructions that Pete compiled.

Task: A work group was scheduled for May 14th at DAHP to review and finalize language to bring to the Roundtable.

14. 2013 Roundtable Priorities

Everyone felt we had addressed priorities by going over the Action Item list and all of the other topics of the meeting.

15. CRPMP Guidance Documents

The work groups scheduled for May 14th and June 25th will use any extra time to review and work on the guidance documents.

16. Next Meeting

The next quarterly meeting is scheduled for: **July 16, 2013 at DAHP in Olympia from 9 a.m. – 2 p.m.** The agenda will include: 1) Introductions 2) Approve agenda, 3) Approve Meeting Notes for the April 16th meeting, 4) Co-chair remarks, 5) Action Item List, 6) Report on May Forest Practices Board meeting, 7) Work Group Reports: Question 7 instructions/Survey results/Guidance documents, 8) SEPA Advisory Committee update, 9) Compile Annual Report to the Board and 11) Agenda for October meeting.

Note:

The Timber/Fish/Wildlife Cultural Resources Roundtable meets quarterly on the third Tuesday of January, April, July and October at the Department of Archaeology and Historic Preservation unless otherwise noted. Additional work groups are scheduled as needed in other months.

Meeting agendas, notes and quarterly action item lists are on the [Forest Practices Board](#) website.

Scheduled quarterly meetings through 2013 are: 7/16 and 10/15.

Scheduled work groups are: 5/14 and 6/25.