







**Cooperative Monitoring, Evaluation, and Research (CMER)**

**Tuesday, June 28, 2022 // 9:00AM-3:35PM**

**Hybrid Meeting: In-person and remotely held using Zoom**

<b>Time</b>	<b>Item</b>	<b>Presenter</b>	<b>Materials</b>
9:00-9:30AM (0:30)  ➡	<p><b>Welcome, Introductions, &amp; Old Business</b></p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Read two ground rules (TFW Ground Rules)</li> <li>• Staff Updates</li> </ul> <p><b>Decision:</b> Approve May 2022 Meeting Minutes</p>	<p><u>Co-chairs</u> Chris Mendoza/ Jenny Knoth</p>	<p>-June Agenda -May Meeting Minutes</p>
9:30-10:00AM (0:30)  ➡	<p><b>CMER Request: RCS Field Trial Remote Sensing Request</b></p> <p><i>PSM Guidance:</i> SAGs conduct or facilitate research and monitoring to answer questions posed by the Board or Policy, or as otherwise articulated in the CMER work plan. SAGs may propose programs and projects to be considered for inclusion in the work plan. All SAG recommendations and results are provided to CMER for review and further action</p>	Joe Murray/Anna Toledo	-RSAG CMER Request
10:00-10:30AM (0:30)  ➡	<p><b>CMER Request: Eastside Type N Riparian Effectiveness Project (ENREP) Blue Grouse Monitoring Extension Request</b></p> <p><i>PSM Guidance:</i> SAGs conduct or facilitate research and monitoring to answer questions posed by the Board or Policy, or as otherwise articulated in the CMER work plan. SAGs may propose programs and projects to be considered for inclusion in the work plan. All SAG recommendations and results are provided to CMER for review and further action</p>	Todd Baldwin/Anna Toledo	-ENREP CMER Request
10:30-10:45AM (0:15)	<b>Break</b>		
10:45-11:00AM (0:15)  ➡	<p><b>Charter: Roads Prescription-Scale Effectiveness Monitoring</b></p> <p><i>PSM Guidance:</i> The purpose of Project Charters is to describe the project and give the PM and the Project Team the authority to begin spending allocated project funds. The PM is responsible for writing the Project Charter and works with the coordinating SAG or CMER and the PI and other</p>	Charlie Luce/Alexander Prescott	<p>- SAG Request Form - Road Prescription-Scale Effectiveness Monitoring Project Charter (Clean) - Road</p>

	<p><i>Team Members identified for the project. In general, Project Charters should be brief and updated as needed as the project is implemented to accurately, reliably and concisely communicate projects' basic elements and objectives for the Project Charter.</i></p> <p><i>TFW Policy, CMER and the Project Team are the primary audiences for the Project Charter (<a href="#">PSM 7-5</a>).</i></p>		<p>Prescription-Scale Effectiveness Monitoring Project Charter (Track Changes)</p>
<p></p> <p>11:00-11:15AM (0:15)</p>	<p><b>Project Management Plan: Roads Prescription-Scale Effectiveness Monitoring</b></p> <p><i>PSM Guidance:</i>  <i>The Project Management Plan breaks down project work into logical steps to help provide a framework to efficiently allocate resources, reliably estimate project costs, and help guide schedule, budget development and project scope. The Project Management Plan documents and tracks the progress of a CMER project through its various stages. The contents of the Project Management Plan will vary depending on the type and complexity of the project. The Project Team is the primary audience for the Project Management Plan; however, SAG/CMER members are encouraged to provide feedback on the plan.</i></p>	<p>Charlie Luce/Alexander Prescott</p>	<p>- SAG Request Form  - Road Prescription-Scale Effectiveness Monitoring Project Management Plan (Clean)  - Road Prescription-Scale Effectiveness Monitoring Project Management Plan (Track Changes)</p>
<p></p> <p>11:15-11:30AM (0:15)</p>	<p><b>Charter: Riparian Characteristics and Shade Response</b></p>	<p>Joe Murray/Anna Toledo</p>	<p>- SAG Request Form  -RCS Project Charter (Clean)  -RCS Project Charter (Track Changes)</p>
<p></p> <p>11:30-11:45AM (0:15)</p>	<p><b>Project Management Plan: Riparian Characteristics and Shade Response</b></p>	<p>Joe Murray/Anna Toledo</p>	<p>-SAG Request Form  -RCS: Project Management Plan (Clean)  -RCS: Project Management Plan (Track Changes)</p>
<p>11:45AM-12:45PM (1:00)</p>	<p><b>Lunch</b></p>		
<p></p> <p>12:45PM-1:00PM (0:15)</p>	<p><b>Project Management Plan: Unstable Slope Criteria</b></p>	<p>Greg Stewart/Lori Clark</p>	<p>- SAG Request Form  - Unstable Slope Criteria: Project Management Plan (Clean)</p>

			- Unstable Slope Criteria: Project Management Plan (Track Changes)
 1:00-1:15PM (0:15)	<b>Charter: Unstable Slope Criteria</b>	Greg Stewart/Lori Clark	- SAG Request Form - Unstable Slope Criteria: Project Charter (Clean) - Unstable Slope Criteria: Project Charter (Track Changes)
 1:15-1:25PM (0:10)	<b>Extensive Monitoring and Riparian Function Literature Synthesis</b>  <b>Decision:</b> Assigning to a SAG	AMPA	
1:25-2:00PM (0:35)	<b>CMER Work Plan</b>  <i>PSM Guidance:  The purpose of the work plan is to outline an integrated strategy for research and monitoring of the effectiveness of Washington State forest practices rules, guidance, and department policies as prioritized by Policy and the FP Board. The work plan is critical to conducting CMER business, fulfilling the priorities of the Board's adaptive management program, and informing the general public who are interested in CMER's activities.</i>	CMER Co-chairs	
2:00-2:10PM (0:10)	<b>Policy Update</b>	Policy Co-chairs	
2:10-2:40PM (0:30)	<b>Co-chair Selection</b>  <i>PSM Guidance:  Candidates do not need to be Board-approved CMER members during the selection period, but will become members if approved by the Board. CMER will submit the list of candidates, including qualifications and time and funding commitments by the organizations they represent, to the AMPA. CMER should strive to nominate a minimum of three viable candidates. Where three candidates are not forthcoming, CMER should inform Policy of the reason. <a href="#">PSM 3.2.2.3</a></i>	AMPA	-CMER Co-chair time commitment

2:40-2:55PM (0:15)	<b>Break</b>		
2:55-3:25PM (0:30)	<b>CMER SAG Updates</b>  <i>PSM Guidance:  Each review requires at least three reviewers (that did not participate in the SAG review) from different caucuses that are not Project Team members/authors for that particular project document in review. All Board-approved CMER members are expected to read all documents they will be voting on and be prepared to engage in project discussions/decisions.</i>  <i>Due dates are established by CMER for the review. As a default reviewers are given 30 days to review a document and provide comments to the PM, but a different timeline may be agreed to up front by CMER and the reviewers. All reviewers are expected to provide comments to the PM by the due date.</i>	SAG Co-chairs	-CMER SAG Updates  -CMER Coordinated Review Table
3:25-3:30PM (0:05)	<b>Public Comments</b>		
3:30-3:35PM (0:05)	<b>Conclusion/Review/Action Items</b>		
3:35PM	<b>Adjourn</b>		

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**Meeting Materials (Mailed out June 22, 2022)**

- Document 1.cmer\_june\_agenda
- Document 2.cmer\_meeting\_notes\_may2022\_draft\_PM review 2\_CM
- Document 3.bc\_cmer\_rcs\_field\_trial\_remote\_sensing\_request\_20220621
- Document 4.bc\_cmer\_enrep\_blue\_grouse\_monitoring\_extension\_request\_20220621
- Document 5.bc\_cmer\_roads\_charter\_project\_management\_plan\_approval\_request\_20220628
- Document 6.bc\_cmer\_roads\_charter\_clean\_20220615
- Document 7.bc\_cmer\_roads\_charter\_tracked\_20220615
- Document 8.bc\_cmer\_roads\_project\_management\_plan\_clean\_20220615
- Document 9.bc\_cmer\_roads\_project\_management\_plan\_tracked\_20220615
- Document 10.bc\_cmer\_rcs\_charter\_pmplan\_sag\_request\_20220621
- Document 11.bc\_cmer\_rcs\_project\_charter\_clean\_20220608
- Document 12.bc\_cmer\_rcs\_project\_charter\_track\_changes\_20220608
- Document 13.bc\_cmer\_rcs\_project\_management\_plan\_20220608
- Document 14.bc\_cmer\_criteria\_charter\_pmplan\_\_sag\_request\_20220601
- Document 15.bc\_cmer\_Project Management Plan\_Unstable SLopes Criteria Project\_cln\_20220601
- Document 16.bc\_cmer\_Project Management Plan\_Unstable SLopes Criteria Project\_trk

changes\_20220601

- Document 17.bc\_cmer\_unstable\_slope\_criteria\_project\_charter\_cln\_20220601
- Document 18.bc\_cmer\_unstable\_slope\_criteria\_project\_charter\_trk\_changes\_20220601
- Document 19.bc\_cmer\_sag\_updates\_june\_20220621
- Document 20.CMER Coordinated Review Table\_20220516
- Document 21.cmer\_co\_chair\_time\_commitment\_20220622

### **Zoom Meeting Information:**

Topic: CMER Meeting Invite for June 2022

Time: Jun 28, 2022 08:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

Meeting ID: 946 4903 0416

Passcode: 940505

One tap mobile

+12532158782,,94649030416# US (Tacoma)

+13462487799,,94649030416# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 946 4903 0416

Find your local number: <https://dnr-wa-gov.zoom.us/j/94649030416>

### **Upcoming 2022 CMER Committee meeting**

#### **dates:**

- Tuesday, July 26, 2022
- Tuesday, August 23, 2022
- Tuesday, September 27, 2022

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### **Tips for Meeting Attendees**

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- Respond in a timely manner to requests for agenda items.

- Be on time.
- Be well prepared: Be familiar with agenda and objectives.
- Review minutes of previous meeting.
- Read or gather background information ahead of time.
- Have action items assigned to you at prior meetings completed.
- Be concise and to the point.
- Participate in a constructive manner.
- Be respectful of others.
- Caution an offender of bullying or aggressive behavior.
- Stay on topic.
- Volunteer your time, talent and expertise to get things done.
- Be realistic in your availability and ability to carry out action items