





**Cooperative Monitoring, Evaluation, and Research (CMER)**

**Tuesday, February 27, 2024 // 9:00AM – 3:00PM**

**Virtual: Zoom (Link Listed Below)**

**In-Person: WA State Light Industrial Park at 801 88th Ave. SE, Tumwater, WA 98512**

<b>Time</b>	<b>Item</b>	<b>Presenter</b>	<b>Materials</b>
9:00-9:30AM (0:30)  	<p><b>Welcome, Introductions, &amp; Old Business</b></p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Read two ground rules</li> <li>• Staff Updates</li> <li>• Public Comments</li> </ul> <p><u><b>Action:</b></u> <i>Approval of January 2024 Meeting Minutes</i></p>	Co-chairs Aimee McIntyre/ A.J. Kroll	Document 1: February 2024 Agenda  Document 2: January 2024 Meeting Minutes
9:30-9:40AM (0:10)	<b>Policy Update</b>	Policy Co-chairs	
9:40-9:45AM (0:05)	<p><b>Document Commenting Etiquette</b></p> <p><u><b>Action:</b></u> <i>Discussion about the email sent out to SAG Co-chairs regarding expectations for respectful, productive communication(s) from Adaptive Management Program participants.</i></p>	Lori Clark	
9:45-10:00AM (0:15)	<p><b>Westside Type F Exploratory Report Update</b></p> <p><u><b>Action:</b></u> <i>Jenelle to report the status of the ISPR response, including sections that are still pending and plans to accomplish those tasks. Jenelle to report each month on progress.</i></p>	Jenelle Black	
10:00-10:15AM (0:15)	<b>Break</b>		
10:15-11:15AM (1:00)	<p><b>Protocol and Standards Manual (PSM) Sections 9 and 10</b></p> <p><u><b>Action:</b></u> <i>Comment and edit timeframe January 23<sup>rd</sup>-February 13<sup>th</sup>. Decision will be next month.</i></p>	Lori Clark	Document 3: PSM Chapter 9 and 10 revisions DUE 2 13 241
11:15-11:35AM (0:20)  	<p><b>Unstable Slopes Criteria Projects 3 and 4 Project Management Plan</b></p> <p><u><b>Action:</b></u> <i>Discussion and approval of Unstable Slopes Criteria Projects 3 and 4 Project Management Plan.</i></p>	Theryn Henkel	Document 4: Unstable Slope Criteria PMP approval request  Document 5: DRAFT_Project Management Plan_Unstable SLoPes Criteria Projects 3 and

			4_UPSAG Approved_20240206 _Clean  Document 6: DRAFT_Project Management Plan_Unstable SLopes Criteria Projects 3 and 4_UPSAG Approved_2024020
11:35AM- 12:35PM (1:00)	<b>Lunch</b>		
12:35- 1:05AM (0:30)	<b>Outside Science</b>  <i><u>Action:</u> Discussion about the edits/comments received and get consensus about which ones the co-chairs should respond to with revisions.</i>	Co-Chairs	Document 7: Outside Science CMER Guidance Document
1:05- 1:25PM (0:20)	<b>Roads Project Review and CMER Guidance</b>  <i><u>Action:</u> CMER is the oversight committee for the Roads project. Jenelle and Julie will provide a full project update for CMER to be informed on progress and upcoming milestones.</i>	Jenelle Black/ Julie Dieu	
1:25- 1:40PM (0:15) 	<b>Anadromous Fish Floor (AFF) Project Team</b>  <i><u>Action:</u> Approval of Anadromous Fish Floor (AFF) Project Team.</i>	Anna Toledo/ Jason Walter	Document 8: CMER Request – AFF Project Team
1:40- 1:55PM (0:15)	<b>Break</b>		
1:55- 2:25PM (0:30) 	<b>Schedule L-1 Prioritization Memo</b>  <i><u>Action:</u> Discussion and approval of Schedule L-1 Prioritization Memo. Document 9 is the document up for approval, Documents 10-11 are support documents and Document 12 is the process memo previously approved by CMER.</i>	Theryn Henkel	Document 9: SL1 Prioritization Memo_20240227  Document 10: SL1 table for Prioritization Memo_20240227  Document 11: List of References for Prioritization Memo_20240227  Document 12: Schedule L-1 Process

			Memo Final Draft 09 06 2023
2:25- 2:45PM (0:20)	<b>Eastside Timber Habitat Evaluation Project (ETHEP) Prospective 6 Questions</b>  <i><b>Action:</b> Review and approval of Eastside Timber Habitat Evaluation Project (ETHEP) Prospective 6 Questions.</i>	Jenny Schofield / Rachel Rubin	Document 13: ETHEP Prospective 6 Questions Approval Request_20240213  Document 14: ETHEP Prospective 6 Questions- SAGE Approved
2:45- 2:55PM (0:10)	<b>CMER SAG Updates</b>  <i><b>Action:</b> Review CMER SAG Updates document.</i>		Document 15: CMER SAG Updates
2:55- 3:00PM (0:05)	<b>Conclusion/Review/Action Items</b>		
3:00PM	<b>Adjourn</b>		

\*Reminder: Public comments are to be in written format and emailed to Natalie Church ([Natalie.Church@dnr.wa.gov](mailto:Natalie.Church@dnr.wa.gov)) prior to the meeting date.

### **Meeting Materials:**

The below meeting materials are available on SharePoint Online [02 27 2024](#) for CMER members and Box <https://deptofnaturalresources.box.com/s/tlya09txjzsvucjcsrebwchp8fctcp0> for members of the Public:

- Document 1: February 2024 Agenda
- Document 2: January 2024 Meeting Minutes
- Document 3: PSM Chapter 9 and 10 revisions DUE 2 13 241
- Document 4: Unstable Slope Criteria PMP approval request
- Document 5: DRAFT\_Project Management Plan\_Unstable Slopes Criteria Projects 3 and 4\_UPSAG Approved\_20240206\_Clean
- Document 6: DRAFT\_Project Management Plan\_Unstable Slopes Criteria Projects 3 and 4\_UPSAG Approved\_2024020
- Document 7: Outside Science CMER Guidance Document
- Document 8: CMER Request – AFF Project Team
- Document 9: SL1 Prioritization Memo\_20240227
- Document 10: SL1 table for Prioritization Memo\_20240227
- Document 11: List of References for Prioritization Memo\_20240227
- Document 12: Schedule L-1 Process Memo Final Draft 09 06 2023
- Document 13: ETHEP Prospective 6 Questions Approval Request\_20240213
- Document 14: ETHEP Prospective 6 Questions-SAGE\_Aproved
- Document 15: CMER SAG Updates

### **Zoom Meeting Information:**

Join Zoom Meeting

<https://dnr-wa-gov.zoom.us/j/87061146145?pwd=VDNseXB5NIRxbE9SenRWb0w3WnU1QT09>

Meeting ID: 870 6114 6145

Passcode: 615979

One tap mobile

+12532158782,,87061146145# US (Tacoma)

+12532050468,,87061146145# US

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 253 205 0468 US
- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- 888 475 4499 US Toll-free
- 833 548 0276 US Toll-free
- 833 548 0282 US Toll-free
- 877 853 5257 US Toll-free

Meeting ID: 870 6114 6145

Find your local number: <https://dnr-wa-gov.zoom.us/j/87061146145>

### **Upcoming CMER Meetings:**

- Tuesday, March 26, 2024
- Tuesday, April 23, 2024
- Tuesday, May 28, 2024

### **Tips for Meeting Attendees**

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- Respond in a timely manner to requests for agenda items.
- Be on time.
- Be well prepared: Be familiar with agenda and objectives.
- Review minutes of previous meeting.
- Read or gather background information ahead of time.

- Have action items assigned to you at prior meetings completed.
- Be concise and to the point.
- Participate in a constructive manner.
- Be respectful of others.
- Caution an offender of bullying or aggressive behavior.
- Stay on topic.
- Volunteer your time, talent and expertise to get things done.
- Be realistic in your availability and ability to carry out action items