October 19, 2010

MEMORANDUM

To: Forest Practices Board

From: Marc Engel, Assistant Division Manager – Policy and Services
Forest Practices Division MDE

Subject: 2011 Work Plan

At the November 9 meeting I will facilitate a discussion with you to set your priorities for the 2011 work plan and how best to accomplish them in light of Engrossed Second Substitute House Bill 2617 (E2SHB 2617). We will also discuss and confirm meeting dates for 2011. Attached for your review is the work accomplished this past year and a draft work plan for 2011.

Per the discussion at the August 10 meeting, the Board needs to decide what cost saving measures, if any, to take for the remainder of FY 2011 (until June 30, 2011). E2SHB 2617 states that the Board:

- When feasible, use a meeting format that does not require travel while still maximizing member and public participation;
- Use a meeting format that requires members to be physically present at one location only when necessary or required by law; and
- Use state facilities for meetings that require a member's physical presence at one location.

At the November meeting I will present recommendations on cost saving measures to meet the intent of E2SHB 2617. See attached cost comparison for conducting meetings under a variety of formats.

As described in WAC 222-08-040, the meeting dates for 2011 are as follows: February 9, May 11, August 10 and November 9. Please bring your 2011 calendars to confirm these dates. Once these dates are scheduled, staff will notify the Office of the Code Reviser for publication in the Washington State Register.

I look forward to providing you further information on November 9. If you have questions in the meantime, please do not hesitate to contact me at (360) 902-1390 or marc.engel@dnr.wa.gov.

MDE:PAA
Attachment

FOREST PRACTICES BOARD
2010 WORK PLAN – YEAR END UPDATE

TASK	STATUS
2011 Work Planning	Scheduled for November meeting
Adaptive Management Program	
Funding	Continue in 2011
CMER 2011 Work Plan and Budget	Completed
Annual Reports	
Cultural Resources Committee Annual Report	Moved to November 2010 meeting
Taylor's Checkerspot Butterfly Report	Completed
Forests and Fish Policy Priorities	Moved to November 2010 meeting
Compliance Monitoring	Scheduled for November meeting
Board Manual Development	
Section 7 RMZ (DFC)	Completed
Section 18 Riparian Open Space and Critical Habitat Conservation Easement Program	Revised date to coincide with rule making – May 2011
Section 21 Guidelines for Alternate Plans • fixed width template • conifer restoration template	 Completed Withdrawn from further development
Rule Making	
Northern Spotted Owl	Completed
Notice of Forest Practice to Affected Indian Tribes	CR101. Continue in 2011
Riparian Open Space and Critical Habitat Conservation Easement Program	30-day notice. Continue in 2011
Trees & Houses	Delayed until 2011
Conversion Activities (implement 2007 legislation and clean-up)	Delayed until 2011
Lands platted (depending on legislation)	Delayed until 2011
Upland Wildlife - Landscape Level Wildlife Assessments	Completed. Continue in 2011
Quarterly Reports	
Board Manual Development	Completed
Adaptive Management Program & Strategic Plan Implementation	Completed
Rule Making Activities	Completed
Compliance Monitoring	Completed
Small Forest Landowner Advisory Committee & Office	Completed
Legislative Update	Completed
Watershed Analysis Mass Wasting Prescriptions Committee	Completed
Clean Water Act Assurances	Completed
NSO Policy Working Group	Completed

ADDITIONAL PROJECTS ADDED DURING THE YEAR

TASK	STATUS
Rule Making	
Administrative Appeals	Scheduled for completion at November meeting
NSO Pilot	Completed
Forest Biomass	CR101. Continue in 2011
Watershed Analysis	CR101. Continue in 2011
Extension of RMAP Forest Road Work Completion Date	CR101. Continue in 2011
Business Reference Guide	Completed
NSO Implementation Team	On-going. Continue in 2011

FOREST PRACTICES BOARD
DRAFT 2011 WORK PLAN

TASK	COMPLETION DATE
2012 Work Planning	November
Adaptive Management Program	
• Extensive Riparian Shade and Trend Monitoring Type F/Eastside Temperature Study	August
• Extensive Riparian Type F&N Monitoring/Westside Temperature Study	November
• CMER 2012 Work Plan and Budget	May
• Program Funding	On-going
• Program Review	May
• Post Mortem Study	November
• Roads Sub-basin Study	February
• Solar Radiation Study	November
• Westside Type N Buffer Characteristics, Integrity & Function	August
• Type N Experimental Buffer Treatment-Hard Rock (amphibian genetics)	May
Annual Reports	
• Cultural Resources Committee	August
• Forests and Fish Policy Priorities	August
• Taylor's Checkerspot Butterfly Report	August
Board Manual Development	
• Section 1, Shade	November
• Section 3, Roads	May
• Section 11, Watershed Analysis	May
• Section 18, Riparian Open Space	May
• Section 21, Fixed Width template	November
CMER Membership	As needed
Rule Making	
• Forest Biomass	May
• Notice of Forest Practice to Affected Indian Tribes	August
• Riparian Open Space	May
• Watershed Analysis	May
• Extension of RMAP Forest Road Work Completion Date	2012
• Conversion Activities, implement 2007 legislation and clean-up (depending on legislation)	
• Forestry Riparian Easement Program (depending on legislation)	
• Hydraulic Project Approval (depending on legislation)	
• Lands platted (depending on legislation)	
• Trees & Houses (depending on legislation)	
Upland Wildlife	February
Quarterly Reports	

FOREST PRACTICES BOARD
DRAFT 2011 WORK PLAN

TASK	COMPLETION DATE
Board Manual Development	Each regular meeting
Adaptive Management Program & Strategic Plan Implementation	Each regular meeting
Rule Making Activities	Each regular meeting
Compliance Monitoring	Each regular meeting
Small Forest Landowner Advisory Committee & Office	Each regular meeting
Legislative Update	February & May
Clean Water Act Assurances	Each regular meeting
NSO Implementation Team	Each regular meeting

Forest Practices Board
Cost Comparison for Conducting Meetings
November 2010

FY 2011
Per Meeting Breakdown
(Anticipated - 4 meetings and 3 hearings)

	Face to Face - NRB, Olympia	**Telephone Conference[3]**	**Telephone Conference and GoTo Meeting[4]**	**Video Conference[5]**
Board compensation[1]	700	700	700	700
Board member travel[2]	373	0	0	204
Phone charges/staff support	0	292	292	68
TOTAL	**$1073**	**$992**	**$992**	**$972**

[1]General public members (7) are entitled to $100/per day for participation in Board meetings, rule making hearings and Board committee meetings. At this time, some members have elected to forgo their compensation and are not reflected in the total. Total does not include Board attendance at public hearings nor participating on any Board subcommittees.

[2]General public members and county representative are entitled to travel reimbursement (lodging, meals, and mileage). At this time, some members have elected to forgo their travel allowance and are not reflected in the total. Total cost does not include allowance for any overnight travel or attendance at public hearings or subcommittee meetings.

[3]This method entails for all Board members to participate in public meetings by telephone conference. This method does not allow for any visuals during the meeting. Cost is $.09/per minute/per participant.

[4]This method entails Board members participate in public meetings via telephone and computer. This method allows for interactive electronic communication which would allow for presentations to be seen simultaneously. Board members would need high speed internet and would need to download and install software to home/office computer. Cost is $.09/per minute/per participant.

[5]This method allows Board members that are out of the Olympia area to travel to the nearest region office (Forks, Sedro Woolley, and Chehalis) and with the help of region personnel, participate via video conferencing. This method allows for a visual of the individual “meeting rooms.” This method does not allow for any electronic communication and any presentations presented would need to be adjusted by the video screen. This method does incur some travel costs and costs for region staff support.