

## CMER Co-Chair Service

CMER Co-chairs to date with their terms:

CMER Co-chair	With	Caucus	Months	Started	Ended
Tim Quinn	DFW	State	53 mo.	04/2000	08/2004
Craig Hansen	US FWS	Federal	12 mo.	04/2000	03/2001
Doug Martin	WFPA	Industry	74 mo.	04/2001	06/2007
Nancy Sturhan	DNR FPD NWIFC	State	36 mo.	09/2004	08/2007
		Tribes-W	10 mo.	09/2007	06/2008
Sally Butts	FWS	Federal	12 mo.	07/2007	07/2008
Terry Jackson	DFW	State	36 mo.	07/2008	06/2011
Chris Mendoza	WFLC	Conservation	64 mo.	08/2008	10/2013
Mark Hicks	ECY	State	49 mo.	07/2011	7/2015
Todd Baldwin	Kalispel Tribe	Tribal-E	51 mo.	11/2013	12/2017
Doug Hooks	WFPA	Industry	<del>*55</del> 43 mo.	8/2015	6/2020
Jenny Knoth	Green Crow	Industry	<del>*18</del> 5 mo.	1/2018	7/2019
<u>Chris Mendoza</u>	<u>WEC</u>	<u>Conservation</u>	<u>*32</u>	<u>7/2019</u>	
<u>Jenny Knoth</u>	<u>WFFA/County</u>	<u>WFFA/County</u>	<u>*24</u>	<u>7/2020</u>	

\*As of 7/4/1/2019

### 3.2.2 CMER Co-Chairs

CMER co-chairs provide scientific and administrative leadership to CMER to help the committee accomplish its tasks in a timely and efficient manner. Many of their responsibilities are shared with the Adaptive Management Program Administrator (AMPA). It is up to the individuals in these positions to work out the appropriate working relationship and task assignments. In general, the CMER co-chair duties are as follows:

1. Facilitate the preparation, revision, and implementation of the adaptive management research work plan in accordance with the research priorities of Policy and the Board.
2. Maintain an atmosphere of high-quality, unbiased science in the development, implementation, analysis, reporting, and technical review of CMER work products.
3. Maintain a regular meeting schedule with a posted agenda at least a week in advance.
4. Communicate with key CMER participants between meetings to ensure that issues of concern are placed on the agenda and topics are properly framed for discussion at the meetings.
5. Facilitate CMER meetings and strive to manage a consensus process for decision-making.
6. Ensure that meeting notes are recorded, reviewed, approved and distributed.
7. Communicate with the AMPA to maintain a working knowledge of the status of CMER budget and spending issues.
8. Collaborate with the AMPA to prepare and present reports to Policy, the Board and other interested parties.
9. Maintain open communication with the AMPA, CMER participants, Policy co-chairs and DNR Forest Practices Board staff.
10. Facilitate Scientific Advisory Group support/coordination.
11. Communicate the results of research and monitoring studies clearly and accurately, in a timely fashion to AMPA and Policy.
12. Ensure CMER ground rules and other CMER rules, protocols, and guidelines are followed.
13. Facilitate and coordinate dispute resolution.

#### 3.2.2.1 CMER Co-Chair Term

The term for a CMER co-chair is two years, with each co-chair starting and ending on alternate years. Ideally, terms will start on July 1 and end on June 30 to coincide with the start of each new fiscal and

work plan year. This will provide the highest level of continuity in the transition of these positions. Incumbents may serve more than one term, but must be nominated and approved each time. When a co-chair cannot fulfill the two-year commitment, a minimum two-month notice is desired. An interim co-chair may be appointed or a new selection process started to find a person to complete the remaining term. If there is no consensus on an interim co-chair, CMER may choose to function under one chair until the next nomination cycle or may request that Policy make a decision.

### 3.2.2.2 CMER Co-Chair Qualifications and Skills

Desirable qualifications for co-chair are:

1. Advanced degree (masters or PhD) and experience in related natural resources science.
2. Experience in designing, implementing, and reporting on research in natural resources sciences.
3. Experience in oral and written communications, project management, and public meeting facilitation and management.
4. Experience working in contentious situations and working with diverse groups to find solutions.
5. Approval to commit at least half time to the position. Critical knowledge, skills, and abilities (KSAs) for co-chairs are listed in Appendix F to this PSM.

### 3.2.2.3 CMER Co-Chair Nomination and Selection Process

CMER core members (Board-approved) may nominate one person, preferably from a different caucus than the remaining co-chair, by April 1 of each year in anticipation of the selection process. Candidates do not need to be Board-approved CMER members during the selection period, but will become members if approved by the Board. CMER will submit the list of candidates, including qualifications and time and funding commitments by the organizations they represent, to the AMPA. CMER should strive to nominate a minimum of three viable candidates. Where three candidates are not forthcoming, CMER should inform Policy of the reason.

#### CMER Co-chair Selection Process

When there are multiple candidates for a co-chair position, the AMPA will call for a special meeting by a seven-member committee to select the CMER co-chair. The committee will comprise the following members: (a) the AMPA; (b) the current CMER co-chairs plus one CMER core member volunteer; and (c) the current Policy co-chairs plus one Policy member volunteer. This committee will then recommend a CMER co-chair for CMER approval. Policy and the Board will be updated on the co-chair selection process, but Policy and the Board approval of CMER co-chairs is not required.

A CMER co-chair does not need to be a Board-approved core member to serve. However, if the candidate is not a core member, it is recommended the candidate's caucus nominate the candidate to the Board for approval as a core member.

Additional thoughts on this process:

All members need to stay reminded of member expectations and process as described in the PSM for all projects.

All members are expected to contribute to the scientific discussion surrounding the AMP.

The Co-Chair position has additional time requirements and the sponsoring caucus and employer of the CMER member who fills this roll needs to approve this extra time, in many cases.

The 2-year term recognizes this time commitment and is an attempt to share the load between the caucuses and CMER members, it can be extended by a further 2 years.