

**T/F/W Cultural Resources Committee Meeting
February 15, 2011**

**Host: Department of Archaeology and Historic Preservation
Olympia, WA**

Attendees:

Jeffrey Thomas, Co-Chair	Puyallup Tribe
Pete Heide, Co-Chair	Washington Forest Protection Association
David Powell	Yakama Nation
Gretchen Kaehler	Dept. of Archaeology and Historic Preservation (DAHP)
Stephenie Kramer	DAHP
Sherri Felix	Dept. of Natural Resources - Regulatory
Robert Bass	Hancock Forest Management

NOTES

1. Introductions. Everyone knew each other.
2. Agenda. Jeff Thomas provided an agenda prior to the meeting: Introductions, approve December and January meeting Notes, agenda review, Co-Chair remarks, Action Item list, WAC 222-20-120, Finalize Charter, Board Manual, next meeting's agenda items. The December Notes were approved in January and compliance monitoring was added to the agenda.
3. Meeting Notes – January 18, 2011. The January meeting Notes were approved.
4. Co-Chair Remarks. Jeff said that the quarterly report was made to the Forest Practice Board February 8th. He provided a current Action Item list and told the Board the committee is working on three topics: Charter, Guidance Documents, and revisions to WAC 222-20-120. The report was less than two minutes but he pointed out there was no web page for the committee yet.
5. Action Item List. Pete provided copies of the Action Item List. He asked about the “contact John Mankowski regarding state responsibility for NHPA compliance” under Item 1, official standing of the Committee. David Powell said the Yakamas have an on-going issue with DNR regulatory concerning their responsibilities for NHPA compliance under their FPHCP. A letter from the Yakama Nation to the Department of Natural Resources remains unanswered. The Charter does not seem the place to address the issue. It should be moved from Item 1. David will find out if he can make a report to the committee on the issues. Under Item 5, the pilot project for the cultural resources module should make it clear that it can be a stand-alone process but still is part of Watershed Analysis. The dates with the first “On-Going Tasks”, quarterly reports and annual reviews for the Board, need to be updated regularly. Pete will make edits and send out an electronic copy.
6. WAC 222-20-120. Sherri Felix brought copies of the WAC with the committee's last revisions and the minor edits that the forest practices division is recommending. In paragraphs 2 and 3 “due” is inserted between “decision date”. In 3.b. “notification” is changed to “notice”. In 3.c.ii it is “signed return receipt”. The DNR offer two versions for a paragraph 4. Everyone at the meeting concurred with the DNR edits and the simpler version of paragraph 4, which is existing language currently in paragraph 2. A copy will be sent out

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with the Notes. Pete will begin preparing a background document for how the revisions address the concerns that were brought to the committee to present to the Board.

7. Charter. Sherri brought copies of the Charter with the suggested edits from the Forest Practices Division. This is the version that is now being reviewed by the Public Lands Commissioner. We reviewed this version and found no problems but the next step is to get the Commissioner's comments.
8. Board Manual. As we discussed products for the Board Manual, Sherri let us know that items in the Board Manual are a very specific thing: technical information on how to implement the forest practices rules. What we are discussing is broader than that even though some of the products may fit the definition for the Board Manual. The products we are discussing can be posted on the web page to provide information about cultural resources. We already have drafts of several products: Cultural Resources section of Forest Practices Illustrated, What to expect at the Landowner-Tribal Meeting, Example of a Protection Plan and Generic Letter Documenting a meeting. We compiled a list of Tips and Tools to work on to be posted on the web page: summary of the rules (WAC) and statutes (RCW) pertaining to cultural resources (Jeffrey Thomas), SEPA checklist #13 (DAHP), tips for writing a successful site protection plan (DAHP), Class IV-S sites and objects (Pete Heide), examples of sites with photos (DAHP), human remains treatment (DAHP), what to do if you have a cultural resource – paragraph for different site types (DAHP), and how to document a meeting under 20-120 (FP). Our web page can have links to other web sites: DAHP, GOIA, DNR Tribal Relations, AWA, WFPA, and Tribal Contacts.
9. Compliance Monitoring. The DNR regulatory has a program for investigating some forest practices applications to see if they have complied with the rules on specific issues. The program targets certain resources like roads, riparian areas, alternate plans and wetlands. Jeffrey would like to know the framework of the program and whether cultural resources could be a special emphasis in the future. How do foresters go about compliance checks and monitoring and what records do they keep? Are successes documented or only failures? Are Tribes invited to participate? Walt Obermeyer is the DNR Compliance Monitoring Program Manager so is the employee to talk to about the program.
10. Next Meeting. **March 15, 2011 at DAHP in Olympia from 9 a.m. – 2 p.m.** Jeff will send out an agenda about a week before the meeting. Agenda items: 1) Introductions 2) Approve agenda, 3) Approve Notes for February, 4) Co-chair remarks, 5) Action Item List, 6) Finalize WAC 222-20-120, 7) Finalize Charter and 8) Web Page Guidance documents. Scheduled meetings through 2011: 3/15, 4/19, 5/17, 6/21, 7/19, 8/16, 9/20, 10/18, 11/15, and 12/20.