






**Cooperative Monitoring, Evaluation, and Research (CMER)**

**Tuesday, July 25, 2023 // 9:00AM – 1:55PM**

**Virtual: Zoom (Link Listed Below)**

**In-Person: WA State Light Industrial Park at 801 88th Ave. SE, Tumwater, WA 98512**

<b>Time</b>	<b>Item</b>	<b>Presenter</b>	<b>Materials</b>
9:00-9:30AM (0:30)  	<b>Welcome, Introductions, &amp; Old Business</b> Introductions Read two ground rules Staff Updates Public Comments  <i><u>Action:</u> Approval of June 2023 Meeting Notes</i>	<u>Co-chairs</u> Aimee McIntyre/ A.J. Kroll	Document 1: July 2023 Agenda  Document 2: June 2023 Meeting Minutes
9:30-9:40AM (0:10)	<b>Policy Update</b>	Policy Co-chairs	
9:40-10:40AM (1:00)	<b>LiDAR Presentation</b>	Abby Gleason	
10:40-10:55AM (0:15)	<b>Break</b>		
10:55-11:05AM (0:10)	<b>SharePoint Online Refresher</b> <i>How to edit documents</i>	Anna Toldeo	
11:05-11:20AM (0:15)  	<b>Potential Habitat Breaks (PHB) Charter</b>  <i>Action: Approval of Potential Habitat Breaks (PHB) Charter</i>	Jason Walter/Anna Toledo	Document 3: Potential Habitat Breaks (PHB) Charter – Track Changes  Document 4: Potential Habitat Breaks (PHB) Charter – Clean  Document 5: CMER Request
11:20-11:35PM (0:15)	<b>Default Physical Criteria Assessment (DPC) Charter</b>	Jason Walter/Anna Toledo	Document 6: Default Physical Criteria Assessment (DPC) Charter

	<i>Action: Approval of Default Physical Criteria Assessment (DPC) Charter</i>		Document 7: CMER Request
11:35- 11:55AM (0:20)	<b>Protocols and Standards Manual Sections 1-3</b>	AMPA	Document 8: Protocols and Standards Manual Sections 1-3
	<i>Action: Approval of Protocols and Standards Manual Section 1-3 edits</i>		
11:55AM- 12:55PM (1:00)	<b>Lunch</b>		
12:55- 1:40PM (0:45)	<b>Schedule L-1 Review and Revision Process Recommendation Memo</b>	AMPA	Document 9: Schedule L-1 Review and Revision Process Recommendation Memo
	<i>Action: Approval of Schedule L-1 Review and Revision Process Recommendation Memo</i>		
1:40- 1:50PM (0:10)	<b>CMER SAG Updates</b>		Document 10: CMER SAG Updates
1:50- 1:55PM (0:05)	<b>Conclusion/Review/Action Items</b>		
1:55PM	<b>Adjourn</b>		

\*Reminder: Public comments are to be in written format and emailed to Natalie Church ([Natalie.Church@dnr.wa.gov](mailto:Natalie.Church@dnr.wa.gov)) prior to the meeting date.

**Meeting Materials:**

- Document 1: July 2023 Agenda
- Document 2: June 2023 Meeting Minutes
- Document 3: Potential Habitat Breaks (PHB) Charter – Track Changes
- Document 4: Potential Habitat Breaks (PHB) Charter – Clean
- Document 5: Potential Habitat Breaks (PHB) Charter - CMER Request
- Document 6: Default Physical Criteria Assessment (DPC) Charter – Clean
- Document 7: Default Physical Criteria Assessment (DPC) Charter - CMER Request
- Document 8: Protocols and Standards Manual Sections 1-3
- Document 9: Schedule L-1 Review and Revision Process Recommendation Memo
- Document 10: CMER SAG Updates

**Zoom Meeting Information:**

Time: Jul 25, 2023, 08:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://dnr-wa-gov.zoom.us/j/86559421701?pwd=TytnUitoWk5jYjk0dTBHUk15LzJ4dz09>

Meeting ID: 865 5942 1701

Passcode: 374595

One tap mobile

+12532158782,,86559421701# US (Tacoma)

+12532050468,,86559421701# US

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 253 205 0468 US
- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- 888 475 4499 US Toll-free
- 833 548 0276 US Toll-free
- 833 548 0282 US Toll-free
- 877 853 5257 US Toll-free

Meeting ID: 865 5942 1701

Find your local number: <https://dnr-wa-gov.zoom.us/u/keEvLHoKcW>

**Upcoming CMER Meetings:**

- Tuesday, August 22, 2023
- Tuesday, September 26, 2023
- Tuesday, October 24, 2023
- Tuesday, November, TBD
- Tuesday, December, TBD

**Tips for Meeting Attendees**

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- Respond in a timely manner to requests for agenda items.
- Be on time.

- Be well prepared: Be familiar with agenda and objectives.
- Review minutes of previous meeting.
- Read or gather background information ahead of time.
- Have action items assigned to you at prior meetings completed.
- Be concise and to the point.
- Participate in a constructive manner.
- Be respectful of others.
- Caution an offender of bullying or aggressive behavior.
- Stay on topic.
- Volunteer your time, talent and expertise to get things done.
- Be realistic in your availability and ability to carry out action items